

MOBILIZING AID FOR TRADE: FOCUS ASIA-PACIFIC
19-20 September 2007
ADB, Manila, Philippines

Date and Venue

The conference will be held on 19-20 September at the Asian Development Bank (ADB) Headquarters in Manila, Philippines. The ADB Headquarters is located at 6 ADB Avenue, Mandaluyong City.

The conference will kick-off with a welcome cocktail reception on the 18th of September at 6:00 pm at the Ballroom 1 of EDSA Shangri-la Hotel.

Accommodation

Hotels in the proximity of the ADB which offer preferred rates to conference participants are listed in http://www.aric.adb.org/aft_asia.php. Shuttle service to and from the conference venue will also be available for free at the hotel (morning and afternoon). Airport transfers are also available upon request, with applicable hotel tariffs.

Conference Participants are advised to make their reservations as early as possible to be assured of room availability. Participants are advised to contact the hotel representatives listed in the website and to quote "ADB Aid for Trade Conference" when booking to avail of ADB rates.

Important note: ADB rates will not apply if you book online.

If hotel reservation assistance is required, please contact Ms. Precious Leaño of the Conference Secretariat, through email address pleano@adb.org or through fax number +63 2 636 2183.

Travel/Entry Arrangements

Participants are expected to make their own flight arrangements.

For Philippine visa requirements, please visit <http://www.dfa.gov.ph/consular/visa.htm> or <http://www.gov.ph/aboutphil/vinfo.asp> to check if you need to get a visa or special entry permit. Foreign nationals who travel to the Philippines for business and tourism purposes are allowed to enter the country for a stay not exceeding twenty-one (21) days, provided they hold valid tickets for their return journey to port of origin or next port of destination and their passports valid for a period of at least six (6) months beyond the planned period of stay.

Visas and special permits may be obtained from the appropriate Philippine embassies or consulates. A directory of Philippine embassies and consulates may be accessed at www.dfa.gov.ph

Airport Arrival and Departure Information

Participants are requested to inform the Conference Secretariat of their flight arrival/departure details to facilitate immigration and customs assistance.

Participants arriving through the Ninoy Aquino International Airport Terminal 1 are advised to proceed to the International Organization Reception Desk (commonly called "ADB Counter") located at the Arrival lobby of the Terminal 1 Building, for advisory assistance on transportation services. Car hire will cost between P500 to P1,000. There could be limits to the number of passengers per car.

Participants arriving via Philippine Airline flights will be deplaning at the Centennial Terminal or Terminal 2 of the international airport. A Public Affairs Assistance Counter is available at the Arrival Lobby for Transportation Advisory Assistance.

The conference venue and the hotels listed above are located at the Ortigas Center business district, which is approximately 13 kilometers from the international airport.

Conference participants are advised to reserve PhP750 (approx USD17) for the terminal fee at the Ninoy Aquino International Airport upon departure.

Identification Document and Conference IDs

Participants are requested to bring an Identification Document (with photo) for purposes of gaining entry into the ADB. Conference Identification Cards will be issued, but these will not substitute for the Photo Identification Document for purposes of gaining entry into ADB. Passports and driver's licenses are documents which may be presented in this regard.

Conference IDs will be given out starting 18 September 2007 at the ADB Main lobby (as participants arrive for the conference welcome reception on 18 September, 18:00 pm).

Vehicle Access to ADB and Parking

Participants who will come to the bank with their own private vehicles will need to secure a vehicle pass to gain entry into ADB premises.

Vehicles transporting Conference participants will be allowed access to the ADB Avenue (Main Gate) Arrival Court area for passenger drop off and pick up.

Passenger on board vehicles will undergo an identity check at the gate and their vehicles will be inspected. Please present your Conference ID to security personnel upon arrival at the Main Gate.

On the morning of 20 September, no vehicles will be allowed entry after 9:00 am. Conference participants arriving after this time can be dropped off at the ADB Avenue pedestrian gates. Please present your Conference ID to security personnel to gain entry.

ADB cannot provide on-site parking for Conference participants. Nearby commercial parking is available along ADB Avenue:

- Prestige (Robinson's) Parking -open carpark along ADB Avenue across ADB
- A-Port Corp – open carpark between Podium and ADB

For all inquiries and correspondence, please contact:

J. Contact Details

1. For general inquiries and correspondence, please contact:

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The Conference Secretariat
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2. For media inquiries:

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3. For matters related to the ADB's Aid for Trade Agenda and the Conference Program:

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5. For matters related to the WTO's Aid for Trade Agenda:

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